

#### **SALES APPLICATION**



## Condominium Association of Lakeside Village 500 Lori Drive, Palm Springs, FL 33461 Office (561) 968-4971 & Fax (561) 968-0465

Please return the completed package to the Condominium Association of Lakeside Village office at 500 Lori Drive, Palms Springs, FL 33461

#### A complete package includes:

- \*A completed sales application (this package)
- \*A fully executed Sales Contract, signed by all parties
- \*Copy of driver's license(s) or valid photo I.D.
- \*A non-refundable check or money order in the amount of \$150 per person (or married couple) over the age of 18 who will be residing in the home. The check should be made payable to "<u>Triton Property Management</u>".
- \*\*The Board of Directors will review the application after the background check has been completed. The office will contact you to schedule your orientation to go over the Lakeside Village Rules & Regulations.

Please note: The Association has thirty (30) days to process a completed application.



500 Lori Drive, Palm Springs, FL 33461 (561) 968-4971

The applicant hereby authorizes The Condominium of Lakeside Village Inc. to obtain a consumer report and any other information it deems necessary for the purpose of evaluating my application. I understand that information may include, but is not limited to:

- \*Credit History
- Civil and Criminal Information
- Record of Arrest
- Licensing Records
- Any Other Necessary Information

\*The following was approved by the Board of Directors of The Condominium Association of Lakeside Village, Inc. on September 2, 2020:

A minimum credit score of 700 is required to buy or lease a unit in Lakeside Village. There will be no exceptions to this rule.

I understand that the subsequent consumer information may be obtained and utilized under this authorization in connection with an update, renewal, extension, or collection with respect or in connection to the rental or lease of a residence for which this application was made. I hereby expressly release Lakeside Village and any procurer or furnisher of information from any liability whatsoever in the use, procurement, or furnishing of such information and understand that my application information may be provided to various local, state and/or federal agencies including, without limitation, various law enforcement agencies.

Applicant's Signature	Date	
Applicant's Signature	Date	

#### FCRA NOTICE - BACKGROUND INVESTIGATION

You have the right, upon written request made within a reasonable time after the receipt of this notice, to request disclosure of the nature and scope of any investigative consumer report to the Landlord/Property Manager and our background screening provider, National Crime Search, LLC, 3452 E. Joyce Blvd., Fayetteville, AR 72703 (888-527-3282). For information about National Crime Search, LLC's privacy practices, see <a href="https://www.nationalcrimesearch.com">www.nationalcrimesearch.com</a>.

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#### **AUTHORIZATION FOR BACKGROUND INVESTIGATION**

By signing below you authorize the obtaining of investigative consumer reports by the Landlord/Property Manager at any time after receipt of this authorization. To this end, you authorize any law enforcement agency, administrator, state or federal agency, institution, school or university (public or private), information service bureau, employer, or insurance company to furnish any and all background information requested about you by National Crime Search, LLC and/or the Landlord/Property Manager.

You understand that the scope of your authorization is not limited to the present and, if you are accepted, will continue throughout the course of your residency and allow the Landlord/Property Manager to conduct future screenings for retention, as permitted by law and unless revoked by you in writing\*.

Print Full Legal Name:	
Other or Former	
Names (please print):	
Date of Birth**:	
Social Security	
Number:	
Address:	
City:	
County:	
State:	
Zip Code:	
Driver's License	
number:	
State License issued:	
Name on License (if	
different than legal	
name:	
Email Address:	
Phone Number:	
Signature:	
Date:	

<sup>\*</sup>To perform a GA Statewide search, the GCIC requires the applicant to have signed the authorization form. The signed form is valid until the end of residency.

<sup>\*\*</sup>This information will be used for background screening purposes only and no other purpose.

#### STATE LAW NOTICES AND DISCLOSURES – BACKGROUND INVESTIGATION

The following disclosures are being provided pursuant to state law.

**MINNESOTA and OKLAHOMA:** If you are a resident of Minnesota or Oklahoma, or applying for employment in one of these states, please check the box if you would like to receive a copy of your consumer report, free of charge, if one is obtained by the Landlord/Property Manager.

Check box to receive report  $\square$ 

MINNESOTA: If you are a Minnesota resident or applying for employment at a location within Minnesota, you have the right to submit a written request to National Crime Search, LLC | 3452 E Joyce Blvd, Fayetteville, AR 72703 | (888-527-3282) for a complete and accurate disclosure of the nature and scope of any consumer report the Landlord/Property Manager ordered about you. The consumer reporting agency must provide you with this disclosure within five days after its receipt of your request or the report was requested by the Landlord/Property Manager, whichever date is later.

**NEW JERSEY:** If you are a New Jersey resident or applying for employment at a location within New Jersey, you acknowledge receipt of the New Jersey Fair Credit Reporting Act provisions.

**NEW YORK:** If you are a New York resident or applying for employment at a location within New York, you have the right to inspect and receive a copy of any investigative consumer report requested by the Landlord/Property Manager by contacting National Crime Search, LLC | 3452 E Joyce Blvd, Fayetteville, AR 72703 Phone: (888-527-3282).

**NEW YORK:** If you are a New York resident or applying for employment at a location within New York, you acknowledge receipt of a copy of Article 23-A of the New York Correction Law.

**RHODE ISLAND:** If you are a resident of Rhode Island or applying for employment at a location within Rhode Island, the Landlord/Property Manager may request a credit report from a consumer reporting agency in connection with your application for employment.

**VERMONT:** If you are a Vermont resident or applying for employment at a location within Vermont, you acknowledge receipt of the NOTICE – BACKGROUND INVESTIGATION AND USE OF CREDIT INFORMATION.<sup>1</sup>

**WASHINGTON STATE:** If you are a Washington resident or applying for employment at a location within Washington State, you have the right to request from National Crime Search, LLC | 3452 E Joyce Blvd, Fayetteville, AR 72703 | (888-527-3282) a written summary of your rights and remedies under the Washington Fair Credit Reporting Act.

<sup>&</sup>lt;sup>1</sup> Pursuant to Vermont law, employers requesting a credit report must provide job applicants/employees with a notice identifying the specific basis under 21 V.S.A. § 495i for use of the report.

Para información en español, visite <u>www.consumerfinance.gov/learnmore</u> o escribe a la Consumer Financial Protection Bureau, 1700 G Street N.W., Washington, DC 20552.

#### A Summary of Your Rights Under the Fair Credit Reporting Act

The federal Fair Credit Reporting Act (FCRA) promotes the accuracy, fairness, and privacy of information in the files of consumer reporting agencies. There are many types of consumer reporting agencies, including credit bureaus and specialty agencies (such as agencies that sell information about check writing histories, medical records, and rental history records). Here is a summary of your major rights under FCRA. For more information, including information about additional rights, go to <a href="https://www.consumerfinance.gov/learnmore">www.consumerfinance.gov/learnmore</a> or write to: Consumer Financial Protection Bureau, 1700 G Street N.W., Washington, DC 20552.

- You must be told if information in your file has been used against you. Anyone who uses a credit report or another type of consumer report to deny your application for credit, insurance, or employment or to take another adverse action against you must tell you, and must give you the name, address, and phone number of the agency that provided the information.
- You have the right to know what is in your file. You may request and obtain all the information about you in the files of a consumer reporting agency (your "file disclosure"). You will be required to provide proper identification, which may include your Social Security number. In many cases, the disclosure will be free. You are entitled to a free file disclosure if:
  - o a person has taken adverse action against you because of information in your credit report;
  - o you are the victim of identity theft and place a fraud alert in your file;
  - o your file contains inaccurate information as a result of fraud;
  - o vou are on public assistance:
  - o you are unemployed but expect to apply for employment within 60 days.

In addition, all consumers are entitled to one free disclosure every 12 months upon request from each nationwide credit bureau and from nationwide specialty consumer reporting agencies. See <a href="www.consumerfinance.gov/learnmore">www.consumerfinance.gov/learnmore</a> for additional information.

- You have the right to ask for a credit score. Credit scores are numerical summaries of your credit-worthiness based on information from credit bureaus. You may request a credit score from consumer reporting agencies that create scores or distribute scores used in residential real property loans, but you will have to pay for it. In some mortgage transactions, you will receive credit score information for free from the mortgage lender.
- You have the right to dispute incomplete or inaccurate information. If you identify information in your file that is incomplete or inaccurate, and report it to the consumer

reporting agency, the agency must investigate unless your dispute is frivolous. See www.consumerfinance.gov/learnmore for an explanation of dispute procedures.

- Consumer reporting agencies must correct or delete inaccurate, incomplete, or unverifiable information. Inaccurate, incomplete, or unverifiable information must be removed or corrected, usually within 30 days. However, a consumer reporting agency may continue to report information it has verified as accurate.
- Consumer reporting agencies may not report outdated negative information. In most cases, a consumer reporting agency may not report negative information that is more than seven years old, or bankruptcies that are more than 10 years old.
- Access to your file is limited. A consumer reporting agency may provide information about you only to people with a valid need usually to consider an application with a creditor, insurer, employer, landlord, or other business. The FCRA specifies those with a valid need for access.
- You must give your consent for reports to be provided to employers. A consumer reporting agency may not give out information about you to your employer, or a potential employer, without your written consent given to the employer. Written consent generally is not required in the trucking industry. For more information, go to <a href="https://www.consumerfinance.gov/learnmore">www.consumerfinance.gov/learnmore</a>.
- You may limit "prescreened" offers of credit and insurance you get based on information in your credit report. Unsolicited "prescreened" offers for credit and insurance must include a toll-free phone number you can call if you choose to remove your name and address form the lists these offers are based on. You may opt out with the nationwide credit bureaus at 1-888-5-OPTOUT (1-888-567-8688).
- The following FCRA right applies with respect to nationwide consumer reporting agencies:

#### CONSUMERS HAVE THE RIGHT TO OBTAIN A SECURITY FREEZE

You have a right to place a "security freeze" on your credit report, which will prohibit a consumer reporting agency from releasing information in your credit report without your express authorization. The security freeze is designed to prevent credit, loans, and services from being approved in your name without your consent. However, you should be aware that using a security freeze to take control over who gets access to the personal and financial information in your credit report may delay, interfere with, or prohibit the timely approval of any subsequent request or application you make regarding a new loan, credit, mortgage, or any other account involving the extension of credit.

As an alternative to a security freeze, you have the right to place an initial or extended fraud alert on your credit file at no cost. An initial fraud alert is a 1-year alert that is

placed on a consumer's credit file. Upon seeing a fraud alert display on a consumer's credit file, a business is required to take steps to verify the consumer's identity before extending new credit. If you are a victim of identity theft, you are entitled to an extended fraud alert, which is a fraud alert lasting 7 years.

A security freeze does not apply to a person or entity, or its affiliates, or collection agencies acting on behalf of the person or entity, with which you have an existing account that requests information in your credit report for the purposes of reviewing or collecting the account. Reviewing the account includes activities related to account maintenance, monitoring, credit line increases, and account upgrades and enhancements.

- You may seek damages from violators. If a consumer reporting agency, or, in some cases, a user of consumer reports or a furnisher of information to a consumer reporting agency violates the FCRA, you may be able to sue in state or federal court.
- Identity theft victims and active duty military personnel have additional rights. For more information, visit www.consumerfinance.gov/learnmore.

States may enforce the FCRA, and many states have their own consumer reporting laws. In some cases, you may have more rights under state law. For more information, contact your state or local consumer protection agency or your state Attorney General. For information about your federal rights, contact:

TYPE OF BUSINESS:	CONTACT:
1.a. Banks, savings associations, and credit unions with total assets of over \$10 billion and their affiliates      b. Such affiliates that are not banks, savings associations, or credit unions also should list, in addition to the CFPB:	a. Consumer Financial Protection Bureau 1700 G Street, N.W. Washington, DC 20552 b. Federal Trade Commission Consumer Response Center 600 Pennsylvania Avenue, N.W. Washington, DC 20580 (877) 382-4357
2. To the extent not included in item 1 above: a. National banks, federal savings associations, and federal branches and federal agencies of foreign banks	a. Office of the Comptroller of the Currency Customer Assistance Group P.O. Box 53570 Houston, TX 77052 b. Federal Reserve Consumer Help Center
b. State member banks, branches and agencies of foreign banks (other than federal branches, federal agencies, and Insured State Branches of Foreign Banks), commercial lending companies owned or controlled by foreign banks, and organizations operating under section 25 or 25A of the Federal Reserve Act.  c. Nonmember Insured Banks, Insured State Branches of	P.O. Box 1200 Minneapolis, MN 55480 c. Division of Depositor and Consumer Protection National Center for Consumer and Depositor Assistance Federal Deposit Insurance Corporation 1100 Walnut Street, Box #11 Kansas City, MO 64106
Foreign Banks, and insured state savings associations  d. Federal Credit Unions	d. National Credit Union Administration Office of Consumer Financial Protection 1775 Duke Street Alexandria, VA 22314
3. Air carriers	Assistant General Counsel for Office of Aviation Protection Department of Transportation 1200 New Jersey Avenue, SE Washington, DC 20590
4. Creditors Subject to the Surface Transportation Board	Office of Public Assistance, Governmental Affairs, and Compliance Surface Transportation Board 395 E Street, SW Washington, DC 20423
5. Creditors Subject to the Packers and Stockyards Act, 1921	Nearest Packers and Stockyards Administration area supervisor
6. Small Business Investment Companies	Associate Administrator, Office of Capital Access United States Small Business Administration 409 Third Street, SW, Suite 8200 Washington, DC 20416
7. Brokers and Dealers	Securities and Exchange Commission 100 F Street, NE Washington, DC 20549
8. Federal Land Banks, Federal Land Bank Associations, Federal Intermediate Credit Banks, and Production Credit Associations	Farm Credit Administration 1501 Farm Credit Drive McLean, VA 22102-5090
9. Retailers, Finance Companies, and All Other Creditors Not Listed Above	Federal Trade Commission Consumer Response Center 600 Pennsylvania Avenue, NW Washington, DC 20580 (877) 382-4357

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After your application has been approved, you will meet with the Lakeside Village Welcoming Committee to review the Rules & Regulations. You will be asked to sign documents confirming your understanding of the material reviewed.

Please provide us with your phone number and the times that you are available.

Thank you,

Lakeside Village Welcoming Committee

Name: \_\_\_\_\_\_

Phone Number: \_\_\_\_\_

Times you can be contacted:



500 Lori Drive, Palm Springs, FL 33461 (561) 968-4971

# APPLICATION FOR OWNER YOU MUST PRINT ALL INFORMATION ON THIS FORM

Building Number:	Unit Number:	Closing Date:		
Owner(s) Name(s):				
Owner(s) Phone Number(s): OR				
Owner(s) Current Mailing	ı Address:			
Owner(s) Email Address(	,			
Name of Realtor (if Applic	cable):			
Realtor Phone Number: _		Fax Number:		
NAME(S) OF PRO	SPECTIVE BUYE	R(S) AS IT APPEARS ON TH	E SALES CONTRACT	
A:	B:	·	_	
Other person(s) who will	occupy the unit w	ith you:		
Name 	Age ————	Relationship		
INVESTIGATION CONDUCTED BY THE BOARD OF DIRECTORS				
	•	m aware that the decision of th		
	•	tion taken by the Board of Dire	ctors. I agree to be	
governed by the determine	iation of the Boar	d of Directors.		
Applicant's Signature:		Date:		
Applicant's Signature:		Date:		



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#### Age Verification Certificate

In order to preserve the status as a community considering "Housing for Older Persons", in accordance with the association's documents and the Federal Housing Act, the following information must be furnished by the owner or owners of each residence so that the association may monitor the percentage of residences occupied by at least one person 55 years of age or older.

Address:		
Applicant's Name:	Date of Birth:	
Applicant's Name:	Date of Birth:	
Occupant(s) – Include owner(s) listed at	pove if they will be occupying the unit:	
Name:	Date of Birth:	
Applicant's Signature:	Date:	
Applicant's Signature:	Date:	



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RULES AND REGULATIONS FOR SERVICE OR ASSISTANCE ANIMAL REQUIRED PURSUIANT OF THE FAIR HOUSING ACT IN AN OTHERWISE PET FREE CONDOMINIUM ASSOCIATION

The following rules apply to residents with assistance animal which have been approved by the Condominium Association of Lakeside Village, Inc. ("Association") as required accommodations for disabilities under the Fair Housing Act. These rules have been enacted for the sole purpose of ensuring the health, safety and quiet of all our residents.

- 1. No owner/resident shall be permitted to keep as an assistance animal an aggressive breed or breed mix on the Association Property ("Property") and no dog which has been classified as a dangerous dog or vicious dog under the Florida law, County or municipal ordinance, shall be kept on the Property. Further, the foregoing provisions notwithstanding, the Association shall have the power to require and enforce the removal of any assistance animal form a unit should the resident not comply.
- 2. An owner/resident with an approved assistance animal shall not allow such to create a nuisance or become a nuisances may be determined by the Board in its sole discretion. The term nuisance in this paragraph shall include but not be limited to aggressive behavior and disturbances to other residents by barking, scratching, screeching, howling and other sounds, or allowing the assistance animal to defecate on the Common Elements. Further, an owner/resident with an assistance animal shall properly maintain the assistance animal's living conditions in the unit, to prevent an unsanitary condition from developing. An owner/resident shall not allow fecal matter to accumulate in Unit or on the Common Elements.
- 3. Assistance animal shall always be on a fixed, short leash when on the Property outside of the owner/resident's unit.
- 4. All sliding doors and other doors to the unit where the assistance animal resides shall be closed when the assistance animal is left unattended in the unit. Assistance animal shall not be permitted on unit balcony(s) unattended and shall not be left tethered on the common elements (balcony and or any other area of the building). The balcony may not be utilized as a bathroom for the assistance animal.
- 5. Assistance animal shall be walked on the Property in an area designated by the Association. Owner/Resident must immediately pick up and dispose of assistance animal's waste unless unable due to a physical limitation. Solid animal waste must be bagged before disposed in a manner so as not to create odors or exposure to waste. Assistance animals cannot be walked on the association grass and only in the designated area.



- 6. Owner/Resident shall be responsible for the cost of any and all repair of damage to the common elements caused by the animal.
- Owner of the assistance animal acknowledges that they shall be responsible for any injury sustained by the assistance animal on Association property or common elements.
- 8. Owner of the assistance animal acknowledges that the Association shall not be responsible for any injury sustained by assistance animal on Association property or common elements.
- 9. Owner/Resident is responsible for maintaining the assistance animal in a "flea free" condition and obtaining all appropriate inoculations on a current basis. Further, the Owner/Resident shall properly maintain the assistance animal's living conditions in the unit to prevent an unsanitary condition from developing.
- 10. Owner/Resident shall abide by all local laws regarding animal safety and care. Owner/Resident shall, upon request, provide proof to the Association that the assistance animal is properly registered in Palm Beach County and has up-to-date vaccinations as required by Palm Beach County. While on the common elements, assistance animal shall wear current, county required registration tags securely fastened about the assistance animal's neck by a collar, harness, or other substantial device so as to be clearly visible at all times.
- 11. Owner/Resident agrees to hold the Association harmless for injuries and/or damages caused by his/her assistance animal.
- 12. Owner/Resident shall comply with the Association's governing documents and rules and regulations as they apply, including but not limited to, undue disturbances and nuisances to other residents. The Association will pursue all available remedies under the law and the Governing Documents for any violation of the rules and regulations promulgated by the Board. These rules are subject to change and modification at any time by the Board of Directors.



I acknowledge that I/we have read, understood, and agreed to comply with the foregoing.

Applicant's Signature(s):		
Applicant's Printed Name(s):		
Date:		
Condominium Association at	: Lakeside Village	
Ву:		
Print Name & Title:		
Date:		
Pet Checklist		
(Please initial by each line item or put N/A if not applicable)		
Read Pet Policy		
Vet Vaccination		
Complete Registration Form		
Photo(s) of Animal(s)	<del></del>	
	<del></del>	



500 Lori Drive, Palm Springs, FL 33461 (561) 968-4971

#### **CAR TAG/STICKER POLICY**

These policies are for all unit owners and renters at Lakeside Village.

There will be two (2) types of tags/stickers allowed:

- 1. Green Stickers Permanent
- 2. Yellow Hang Tag Visitors (for 31 days or less)

Every parking sticker issued after April 6, 2018, will cost \$5.00 for the first car and \$10.00 for the second car. Residents with three (3) cars will be charged \$100 for the third car. Please have your driver's license, vehicle registration and a check or money order made payable to the Condominium of Lakeside Village with you.

#### NOTES:

Visitors are required, upon arrival on Lakeside Village property, to obtain a visitor's hangtag for their vehicle. They are available at the clubhouse office during business hours. Please have your driver's license, vehicle registration and a \$50.00 deposit check made payable to the Condominium of Lakeside Village with you. The \$50.00 deposit will be returned to you if the hangtag is returned within the 31 days. After 31 days, the \$50.00 is forfeited and the hangtag is invalid.

Rental cars are subject to the same temporary hangtag policy stated above.

Renters (full time and seasonal) are required, upon arrival on Lakeside Village property, to obtain a sticker from the clubhouse office.

**Please remember**, you **must** have written permission, **on file**, signed by the spot owner to park in another owner's parking spot.



500 Lori Drive, Palm Springs, FL 33461 (561) 968-4971

#### 1. What are my voting rights in the Condominium Association?

You are allowed one Board Member vote per unit. Exhibit "A" in your Condominium Documents explains your weighted vote based on the square footage within the unit.

# 2. <u>Am I required to pay rent or land use fees for recreational or other commonly used</u> facilities?

Yes, it is listed under Association Expenses. In addition, we purchased the Recreation Area in 2007 and may pay a monthly loan.

#### 3. What restrictions exist on my right to use my unit?

An example of one restriction is that you must register all guests in the Association office by providing their names and their arrival and departure dates. Any guest vehicles will also need to be registered with the Association.

# 4. Why must you interview every person who comes to Lakeside Village to buy or rent a condominium?

We want the opportunity to discuss, in person, the rules and regulations regarding Lakeside Village as well as any other important association information.

# 5. I want to make some interior changes within my unit but I understand that documents state that I cannot make any interior changes without express written approval from the Board of Directors. Is this true?

Yes! Any changes you wish to make that will alter the interior of your unit must be approved by the Board of Directors and, if approved, will be made a permanent part of your office file for future reference. Under no circumstances will any structural changes, such as construction or the removal of walls, be allowed.

#### 6. What do I do if there is an emergency when the association office is not open?

There are after hours emergency numbers that can be called if you have an emergency:

- \* Emergency 911
- \* Maintenance EMERGENCIES ONLY (561) 641-8854
- \* Palms Springs Public Safety non-emergency (561) 968-8243

#### 7. How do I obtain a laundry card?

The cost for a card is \$5.00, payable by check or money order to the Condominium of Lakeside Village. The card can be refilled using the machine located outside the Property Manager's office.



#### 8. What is the quarterly pest control schedule? Where will the schedule be posted?

#### September - December - March - June

-Buildings 1, 2 & 3 8:00am - 10:00am -Buildings 4, 5, & 6 10:00am - 12:00pm -Buildings 7, 8 & 9 12:00om - 3:00pm

#### January - April - July

-Buildings 10, 11 & 12 8:00am - 10:00am -Buildings 14, 15 & 16 10:00am - 12:00pm -Buildings 17, 18 & 19 12:00om - 3:00pm

#### November - February - May - August

-Buildings 20, 21 & 22 8:00am – 10:00am

-Buildings 23, 24 & 25 10:00am – 12:00pm

The pest control schedule will be posted on the bulletin board.

#### 9. Can anyone use the grills outside the large clubhouse?

Any resident can use the grill(s) but you must sign up in the administration office first. It is first come, first serve. By signing up, you agree to take responsibility for cleaning the grill and the area you use and for any damage done to that area.

#### 10. Does Lakeside Village have a bus available for residents?

Yes, the bus schedule is posted on the bulletin board outside of the administrative office.

#### 11. How do I replace a lost fob to the recreation area?

You may purchase a replacement fob at the administrative office for \$100.00, payable by check or money order made payable to *The Condominium Association of Lakeside Village*.